



Email: committeeservices@horsham.gov.uk
Direct line: 01403 215465

Local Economy Policy Development Advisory Group

Wednesday, 19th December, 2018 at 5.30 pm
Howard Room, Parkside, Chart Way, Horsham

The Access to Information Procedure Rules are not applicable to Policy Development Advisory Groups and members of the public may not attend. Members of the Council who are not members of the Policy Development Advisory Group may attend to observe the proceedings, seating for which will be provided, subject to providing advance (by noon of the day of the meeting) written notification to the Chairman of the meeting and committeeservices@horsham.gov.uk

Councillors: Gordon Lindsay (Chairman)

Peter Burgess
John Chidlow
David Coldwell
Leonard Crosbie
Tony Hogben

Liz Kitchen
Lynn Lambert
Adrian Lee
Paul Marshall
Stuart Ritchie

You are summoned to the meeting to transact the following business

Glen Chipp
Chief Executive

Agenda

	Page No.
1. Apologies for absence	
2. Notes of previous meeting	3 - 4
To receive the notes of the meeting held on 31 st October 2018.	
3. A proposal to progress a Business Improvement District for Horsham Town Centre	5 - 6
4. Council Policy on Events	7 - 8
5. Forward Plan Extract for the Local Economy Portfolio	9 - 12
To note the Forward Plan extract (if any) for the Local Economy Portfolio	

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Local Economy Policy Development Advisory Group
31 OCTOBER 2018

Present: Councillors: Gordon Lindsay (Chairman), Peter Burgess,
David Coldwell, Leonard Crosbie, Liz Kitchen, Lynn Lambert and
Paul Marshall

Apologies: Councillors: John Chidlow, Tony Hogben, Adrian Lee and
Stuart Ritchie

Also Present: Councillor Nigel Jupp

9 **NOTES OF PREVIOUS MEETING**

The group received the notes of the meeting held on 12th September 2018.

10 **EXTERNAL FUNDING UPDATE**

The Head of Economic Development provided the group with an update on external funding, primarily focusing on the Local Enterprise Apprenticeship Platform (LEAP) and the Pulborough WildArt trail.

45 applications had been received through LEAP within its first year. It has enabled local businesses to grow through, for example, purchasing new equipment, hiring interns and new members of staff.

11 **AMERICARNA - IMPACT & METHOD CASE STUDY**

The Town Centres & Events Manager presented the Group with a case study on the recently held AmeriCARna event to highlight the impact of the event and how techniques used to achieve the good results of the event could be used as reference in other Council projects in terms of promotion.

12 **HURST ROAD CAR PARK**

The Head of Parking Services presented the Group with potential tariff changes to the Hurst Road Car Park to make them more efficient for users of the gym as well as a potential change of name for the car park.

13 **FORWARD PLAN EXTRACT FOR THE LOCAL ECONOMY PORTFOLIO**

Items on the Forward Plan were noted by the Group.

The meeting closed at 6.31 pm having commenced at 5.30 pm

CHAIRMAN

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**Parkside, Chart Way, Horsham,
West Sussex RH12 1RL**

FORWARD PLAN

This notice sets out details of key decisions that the Cabinet or a Cabinet Member intend to make, and gives 28 days' notice of the decision under the Local Authorities (Executive Arrangements) (Meetings and Access to Information) (England) Regulations 2012. The notice may also include details of other decisions the Council intends to make.

The reports and any background documents that have been used to inform the decisions will be available on the Council's website (www.horsham.gov.uk) or by contacting Committee Services at the Council Offices.

Whilst the majority of the Council's business will be open to the public, there will be occasions when the business to be considered contains confidential, commercially sensitive or personal information. This is formal notice under the 2012 Regulations that part or all of the reports on the decisions referred to in the schedule may be private because they contain exempt information under Part 1 of Schedule 12A to the Local Government Act 1972 (as amended) and the public interest in withholding the information outweighs the public interest in disclosing it.

If you wish to make representations about why part or all of the papers should be open to the public, please contact Committee Services at least 10 working days before the date on which the decision is to be taken.

If you wish to make representations to the Cabinet or Cabinet Member about the proposed decisions, please contact Committee Services to make your request.

Please note that the decision date given in this notice may be subject to change.

To contact Committee Services:

E-mail: : committeeservices@horsham.gov.uk

Tel: 01403 215123

Published on 01 December 2018

What is a Key Decision?

A key decision is an executive decision which, is likely –

(i) to involve expenditure or savings of £250,000 or more as well as otherwise being significant having regard to the Council's budget for the service or function to which the decision relates; or

(ii) to be significant in terms of its effects on communities living or working in an area comprising two or more wards in the District.

	Subject/Decision	Decision Taker	Date(s) of decision	Is all or part of this item likely to be dealt with in private	Contact Officer Cabinet Member (NB include name, title and email address)
4.	Funding for Business Improvement District for Horsham Town Centre Policy Development Advisory Group 19 December 2018	Cabinet	24 Jan 2019	Open	Clare Mangan, Head of Economic Development clare.mangan@horsham.gov.uk Cabinet Member for Local Economy (Councillor Gordon Lindsay)
7.	Development of industrial units at Oakhurst Phase 4 Policy Development Advisory Groups 7 January 2019	Cabinet	24 Jan 2019	Part exempt	Brian Elliott, Head of Property & Facilities brian.elliott@horsham.gov.uk Cabinet Member for Finance and Assets (Councillor Brian Donnelly), Cabinet Member for Local Economy (Councillor Gordon Lindsay)

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